

Hedberg Public Library  
A301 Internet Acceptable Use Guidelines  
Board Policy  
Last update - March 2009

Rock County resident users of the library's Internet stations must have a library card from a Rock County Library. Guest passes will be provided for non-Rock County customers. Guest passes will not be issued without a Photo ID.

### **General Use**

The Hedberg Public Library requires that any user of the library's Internet stations agrees to the following guidelines:

All users of electronic information resources are expected to use these resources in a responsible manner, consistent with the educational and informational purposes for which they are provided and to follow these rules and regulations.

Responsible, ethical use of such resources includes the following:

- Using resources for educational, informational and recreational purposes only: not for unauthorized, illegal or unethical purposes.
- Respecting the privacy of others by not misrepresenting oneself as another user; by not attempting to modify or gain access to files, passwords, or data belonging to others; by not seeking unauthorized access to any computer system, or damaging or altering software components of any network or database.
- Further respecting the privacy of others using library computers by not interfering with their use.
- Not sending, receiving, or displaying text or graphics which may reasonably be construed as obscene, or which disturb or disrupt the library use of other patrons. Viewing or sending child pornography is a federal offense and police will be called.

### **Use By Children**

Children under the age of 18 must have parental permission to use the Internet. Library cards issued to children under age four will not be authorized to allow Internet access. Hedberg Public Library assumes no responsibility for the use of the Internet by children. It is not possible for library staff to control specific information children and youth may locate on the Internet. Just as libraries do not vouch for or endorse the viewpoints of written material in their collections, they do not do so for electronic information. Selection policies which serve to govern a library's purchase of written materials do not apply to material that users choose to

access electronically. It is the responsibility of the user (or the parent, guardian or caregiver) to determine what is appropriate.

### **Other Conditions**

Most Internet computers are located in quiet areas of the library. Computer patrons are expected to observe the same standards of acceptable library behavior as any other patrons. Because of the many different Internet applications available, library staff can provide only limited assistance.

In order to ensure fair use of the Internet resource, staff may limit the amount of time an individual can use the Internet workstations daily.

Beverages are not permitted near the computers. Eating is restricted to the lower lobby.

### **Consequences of Not Following this Policy**

Violation of this policy will result in suspension of Internet access privileges.