

A705b Programs

Last updated: August 2023

The Hedberg Public Library provides diverse and inclusive programs that build community and support its mission to **Discover, Share, Create, and Connect**. This policy exists to guide staff in selecting and planning programs and to inform the public about the principles guiding programming decisions.

Program Selection

The library selects programs based on community needs and interest, as well as relevance to HPL's mission and strategic plan. Content will not be excluded due to the origin, background, or views of those contributing to their creation. Inclusion of a program does not constitute endorsement of program content. Professional performers and presenters may be hired for library programs. All programs require a signed presenter/partner agreement.

Audience

All library programs are open to the public. Programs, classes and events may be presented in person or virtually and may be held at various locations within the community. Parents and legal guardians are responsible for how their minor uses the library. HPL may limit attendance of a program to a specific age group.

Pre-registration may be required. Program attendees may be photographed, filmed, or video recorded and their likenesses used by the library in editorial or promotional materials. Attendees may opt out of photos and videos by contacting library staff. Names of attendees will not be published without expressed permission.

Community Partnership

HPL sometimes partners with City or County departments, governmental agencies, community organizations, and local businesses to present programs. Co-sponsored programs must include participation by library staff to plan program content, provide logistical support, or include information about library resources relevant to the program. Co-sponsorship and collaboration decisions are made based on mutual needs and equitable benefits between the library and potential partners, as well as available library resources. Program content and materials must not endorse or oppose the election of any candidate for public office; endorse or oppose the adoption of federal, state, or local legislation; or promote commercial products or services. All programs require a signed presenter/partner agreement.

Programming Costs

HPL attempts to present programs at no additional cost to participants but may occasionally host fundraisers in partnership with the Friends of HPL or HPL Foundation that would charge a participation fee.

Sale of Materials

With prior library approval, materials may be offered for sale at a program by the program presenter or their representative. Eligibility to attend a program shall not be dependent upon purchase. The library shall neither participate in nor profit from these sales.

Statements of Concern

Should a patron of HPL take issue with a program, they are encouraged to contact the Library Director or Assistant Director to arrange to discuss these concerns. Should that discussion prove unfeasible or fail to address the patron's concerns, they may complete and submit a "Statement of Concern about Library Resources" form. The person requesting the discussion with the director or submitting the Statement of Concern must be a resident of the Hedberg Public Library's service area. For further details, please see the Statements of Concern About Library Resources Policy.
