Hedberg Public Library
A902 Paging in the Library
Board Policy
Last update - January 2007

The library limits the use of its public address system so as not to distract patrons needlessly as they concentrate in study, or as they are attentive to sessions in the Program Room or the Woodruff Training Room.

The library's public address system is used to page during public service hours for a limited number of situations including the following:

a. Emergency situations, i.e., if a patron requests that we page a person believed to be in the library, and describes the need to speak to that person as "an emergency."

b. Lit car lights.

c. Paging of patrons: In-library patron is needed at a service desk by library staff member (e.g. card was left at circulation desk, children left unattended, vehicle parking violations, etc.)

d. Paging of staff for high priority, work-related telephone calls or other library business.

e. Security problems (e.g., security supervisor needed in problem area.)

f. Library program, closing, computer system, and emergency announcements.